

**Merchandise Clerk – UWM Field
USPBL – Utica, MI**

Position summary:

Seasonal clerks assist customers in selecting and purchasing league merchandise in retail store locations at the ballpark.

Responsibilities:

- Greet and thank customers entering and exiting the ballpark and stores.
- Work together to prepare the stores for opening, which may include wiping down or moving fixtures, restocking or moving items, rearranging or refilling displays, hanging up or folding apparel, applying or updating price tags and signage, organizing, sweeping, mopping, and/or vacuuming.
- Interact with customers and provide helpful service with a friendly, professional, and courteous attitude.
- Listen to customer needs and questions. Show, suggest, and explain items accordingly. Request assistance from coworkers or supervisor if needed.
- Count, handle, and balance cash in the register.
- Manage transactions: Scan or select items, ensure accurate pricing, collect payments, process discounts, and handle returns/exchanges.
- Assist with prize redemption and note stock reduction accordingly.
- Manage and use handheld two-way radio.
- Monitor and maintain store. Alert supervisor or other departments of risks (safety concerns, complaints, damages, stock issues, etc.) as needed.

The ideal candidate will have a positive attitude along with strong communication and interpersonal skills.

Shift Times:

Night Games – Shift starts at 5 PM. Gates open at 6 PM for 7:05 PM game time.

Double Headers – Shift starts at 3:00 PM. Gates open at 4:00 for 5:00 game time.

Day Games – Shift starts at 11 AM. Gates open at noon for 1:05 PM game time.