

# Parking Lot Attendant Job Description

## Duties and Responsibilities Summary:

Attendants monitor the 3 ballpark parking lots:

Parking Lot A – includes season ticket holders with Lot A Reserved Parking Passes

Parking Lot B – includes Suite, Diamond Table and Front Row Club ticket holders with Lot B VIP Parking Passes

A-Line VIP Parking Lot – includes Platinum Club season ticket holders with A-Line VIP Parking Passes

## Primary responsibilities

- Set up lot signage, cones for each parking lot; sometimes paint parking lot lines in Lot A prior to game.
- Positively greeting fans as they enter the lots.
- Assist fans by offering simple parking directions upon entering the lot.
- Direct traffic.
- Ensure everyone adheres to safety rules.
- Watch for fans who might have had too much to drink and notify supervisor.
- Watch for anyone trying to break in or causing damage to another fan's car.
- Clean parking lots and exterior stadium grounds and place debris in trash receptacles or trash bags.
- Handle complaints or suggestions.
- Provide assistance to patrons with special needs.
- Ensure nothing is obstructing exits.
- Direct fans out of the parking lots after they leave the game.
- Bring all signage, parking lot equipment, and trash back to the ballpark after the lots have cleared out following the game.
- Your supervisor may assign other duties at any time.

## Shift Times

- Night Games – 7:05 pm start time; gates open 6:00 pm; shift starts at 4:30 pm.

- Day Games – 1:05 pm start time; gates open 12:00 pm; shift starts at 10:30 am.
- Double Headers – 5:30 pm start time; gates open 4:30 pm; shift starts at 3:30 pm.